**Robeson County Partnership for Children, Inc. (RCPC)**



**Executive Committee Meeting**

**September 19, 2017**

**RCPC Board Room**

**12:00 p.m.**

**Approval of Minutes**

Review minutes from May 18, 2017 committee meeting.

**Action Items**

1. **Direct Service Provider Program and Finance Monitoring Report**

**Background:** The RCPC Board of Directors review program and finance monitoring reports.

**Issue:** RCPC staff completed program and finance monitoring of all direct service provider programs with no findings or recommendations.

**Recommendation:** It is recommended that the committee approve the 2016-2017 program and finance monitoring results.

1. **Conflict of Interest**

**Background:** The current RCPC Conflict of Interest Policy prohibits members from the discussion of and voting on items with which they are conflicted. The current NC Pre-K Conflict of Interest Policy allows conflicted members to discuss items with which they are conflicted but prohibits any vote from the conflicted member on those items.

**Issue:** Now that the RCPC Board of Directors also acts as the NC Pre-K Committee, this difference in policy presents an inconsistency.

**Recommendation:** It is recommended that the committee discuss and approve the adoption of one Conflict of Interest Policy that will be adhered to and followed for both the Board of Directors and NC Pre-K Committee.

1. **Capital Expenses**

**Background:** The RCPC Board of Directors must approve moving private funds to capital funds.

**Issue:** RCPC previously started a capital fund to save for capital repairs. RCPC requests to move $1,000.00 of private funds (507) to the capital fund (533) to save for unexpected capital improvements.

**Recommendation:** It is recommended that the committee approving $1,000.00 from private funds (507) to capital funds (533).

1. **Robeson County Community Foundation Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that the Robeson County Community Foundation awarded a one-time grant for the Exploration Station Scholarship Fund. The grant award is $1,000.00.

**Recommendations:** It is recommended that the committee accept the Robeson County Community Foundation grant.

1. **International Paper Foundation Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that International Paper Foundation awarded a grant to fund Exploration Station camp expenses. The grant award is $6,000.00.

**Recommendation:** It is recommended that the committee consider accepting the grant from the International Paper Foundation.

1. **North Carolina Science Museums Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that the North Carolina Museum of Natural Resources awarded a grant to fund a portion of operating and programmatic expenses for Exploration Station. The grant award is $75,000.00.

**Recommendation:** It is recommended that the committee consider accepting the grant from North Carolina Museum of Natural Resources.

1. **City of Lumberton Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that the City of Lumberton awarded a grant to fund the Exploration Station utility expenses. The grant award is $12,500.00.

**Recommendation:** It is recommended that the committee consider accepting the grant from the City of Lumberton.

1. **Robeson County Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that Robeson County awarded a grant to fund the Exploration Station. The grant award is $12,500.00.

**Recommendation:** It is recommended that the committee consider accepting the grant from Robeson County.

1. **Treasurer’s Report**

**Background:** The Executive Committee reviews the financial report for RCPC.

**Issue:** The final treasurer’s report for the 2016-2017 fiscal year.

**Recommendation:** It is recommended that the committee review the treasurer’s report and consider approving.

**Non-Action Items**

**Announcements**

**Adjournment**

The next meeting will be held on Tuesday, November 14, 2017.