**Robeson County Partnership for Children, Inc. (RCPC)**



**Robeson County NC Pre-K Committee Meeting**

**December 10, 2019**

**RCPC Board Room**

**Immediately following the RCPC Board of Directors Meeting that begins at 12:00 PM**

**Approval of Minutes**

Review minutes from the August 13, 2019 committee meeting.

**Public Comment**

**Action Items**

1. **Annual Review of the Robeson County NC Pre-K Policies, Procedures, and Practices**

**Background:** The Committee must approve any revisions to the policies, procedures, & practices. An annual review is conducted as a measure of best practice.

**Issue:** On April 9, 2019, the NC Pre-K Committee voted and approved to allow the Contractor (Robeson County Partnership for Children) to move children across NC pre-K sites without co-chair signatures.

**Recommendation:** It is recommended that the committee consider approving the following amendment to page 2-2 of the NC Pre-K policies and procedures:

**Slot Transfer**

The committee awards slots to NC Pre-K sites based on the number of slots requested and the available funds for slot placement. Often times sites request slots, but have a difficult time filling slots or keeping full enrollment in these slots. If at any point a site goes a month without filling slots the committee reserves the right to move these slots to a site that has children to put into these slots.

If space and funds allow, the Contract Administrator has the authority to approve moving child placements across NC Pre-K sites for the school year in which the request is made. The slot placement will expire at the end of the school year during which it was assigned.

1. **April 2020 Meeting Date**

**Background:** The NC Pre-K Committee is responsible for approving committee meeting dates.

**Issue:** The April NC Pre-K Committee Meeting falls during the Public Schools of Robeson County spring break. Many families schedule vacations during this time.

**Recommendation:** It is recommended that the Committee consider rescheduling the April 14, 2020 meeting to April 21, 2020.

**Non-Action Items**

1. NC Pre-K Scorecard – Rhiannon Chavis-Wanson
2. Community & Recruitment Update – Rhiannon Chavis-Wanson
3. ECERS Update – Rhiannon Chavis-Wanson
4. Placement Update – Rhiannon Chavis-Wanson
5. Site Updates – Rhiannon Chavis-Wanson
6. Year to Date Financial Report – Rhiannon Chavis-Wanson

**Next Meeting Date:** The next committee meeting is scheduled for February 11, 2020 upon the adjournment of the Smart Start Board of Directors Meeting.

**Adjournment**