**Robeson County Partnership for Children, Inc. (RCPC)**



**Robeson County NC Pre-K Committee Meeting**

**April 9, 2019**

**RCPC Board Room**

**Immediately following the RCPC Board of Directors Meeting that begins at 12:00 PM**

**Call to Order**

**Public Comment**

**Approval of Minutes**

Review minutes from the August 14, 2018 committee meeting and the February 12, 2019 Committee meeting.

**Action Items**

1. **NC Pre-K Monitoring Summaries**

**Background:** DCDEE requires all NC Pre-K sites be monitored by NC Pre-K staff.

**Issue:** Contract administrator staff conducted site visits and completed site monitoring tools for all sites.

**Recommendation:** It is recommended that the committee review and consider approving the site monitoring results.

1. **Moving Child Placements Across Sites**

**Background:** According to page 2-5 of the NC Pre-K Program Requirements and Guidance: In cases where decisions must be made before the Committee can be convened, the Contract Administrator and/or Committee co-chairs may do the following on behalf of the Committee:

Approve increases or decreases in the budget involving other resources accessed (but not state NC Pre-K funds).

Approve moving child placements across NC Pre-K sites.

*Guidance:* The NC Pre-K Committee has the option to discuss and vote to allow the Contractor to move children across NC Pre-K sites without co-chair signatures. The co-chairs and the Committee may agree to transfer this decision-making authority to the Contractor. The decision to transfer the authority to the Contractor for this action must be presented, discussed and voted on during a public Committee meeting and be consistent with NC’s open meetings law.

**Issue:** There are instances that arise in which slots in sites will remain unfilled and the opportunity to fill those slots is available at a different location.

**Recommendation:** It is recommended that the Committee consider approving the Contract Administrator to make decisions regarding moving child placements across sites without co-chair signatures.

1. **Annual Program Planning**

**Background**: The NC Pre-K Committee must conduct annual planning for NC Pre-K and approve an implementation plan.

**Issue**: The NC Pre-K Committee approved a slot & rate plan for the 2018-2020 school years.

**Recommendation**: It is recommended that the Committee review and consider approving the continued implementation of the 2018-2020 NC Pre-K Plan.

1. **Contracting Agency**

**Background:** The NC Pre-K Committee is responsible for approving the NC Pre-K Contracting Agency each year.

**Issue:** DCDEE requires committee members to approve by vote, the NC Pre-K Contracting Agency for the next school year.

**Recommendation:** It is recommended that the Committee consider approving Robeson County Partnership for Children, Inc. as the continuing NC Pre-K Contracting Agency.

1. **2019-2020 NC Pre-K Committee Meeting Dates**

**Background:** The NC Pre-K Committee is responsible for approving committee meeting dates.

**Issue:** NC Pre-K Committee Meetings will take place upon the adjournment of the RCPC Board of Directors Meetings. Cancellations are at the discretion of the NC Pre-K Committee Co-Chairs.

**Recommendation:** It is recommended that the committee review and consider approving the meeting dates presented.

1. **NC Pre-K Conflict of Interest Policy**

**Background:** The NC Pre-K Committee is responsible for adopting a Conflict of Interest Policy.

**Issue:** Annual approval of a Conflict of Interest Policy is required by DCDEE.

**Recommendation:** It is recommended that the committee review, consider approving, and sign the Conflict of Interest Policy presented.

1. **FY 2019-2020 Contract Budgets**

**Background:** The NC Pre-K Committee is responsible for approving the next fiscal year’s contract budgets.

**Issue:** The line item allocations for each budget are provided for review.

**Recommendation:** It is recommended that the Committee review and consider approving the 2019-2020 FY contract budgets.

**Non-Action Items**

1. NC Pre-K Scorecard – Rhiannon Chavis-Wanson
2. Community & Recruitment Update – Rhiannon Chavis-Wanson
3. Placement Update – Rhiannon Chavis-Wanson
4. ECERS Update – Rhiannon Chavis-Wanson
5. Year to Date Financial Report – Lindsay Oxendine

**Next Meeting Date:**

The next committee meeting is scheduled for June 11, 2019 immediately following adjournment of the RCPC Board Meeting.

*Closed Session* with attorney regarding litigation per G.S. 143-318.11 (3), which states “To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.”

**Adjournment**