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**Grants Review Committee Meeting**

**January 12, 2021**

**Immediately Following Proposal Conference**

**Via Zoom:**

[**https://zoom.us/j/97161205031?pwd=QmJNYmh3U1RRUEFOYWlDTzBuVEYxZz09**](https://zoom.us/j/97161205031?pwd=QmJNYmh3U1RRUEFOYWlDTzBuVEYxZz09)

**Meeting ID: 971 6120 5031**

**Passcode: 713704**

**1-646-558-8656**

**\*Space will be available whereby members of the public may listen to the meeting at:**

**Robeson County Partnership for Children, Inc. Board Room**

**210 E. Second Street**

**Lumberton, NC 28358**

**Approval of Minutes**

Review minutes from the November 11, 2020 committee meeting.

**Action Items**

1. **FY 2021-2024 Annual Submissions to NCPC**

**Background:**  RCPC advertises Requests for Proposals (RFP) for three year bid cycles. Following submission deadline, the Grants Review Committee and staff conduct panel interview sessions with potential bidders. Once panel interviews are conducted, the Grants Review Committee attends a proposal conference to review, discuss, and score proposals.

**Issue:** The committee will review, discuss, and score proposals and recommend activities for FYs 2021-2022, 2022-2023 and 2023-2024 annual submissions.

**Recommendation:** The Grants Review Committee’s recommendations for inclusion in RCPC’s annual submission to NCPC for FYs 2021-2024 are as follows:

|  |  |  |
| --- | --- | --- |
| **Activity** | **Score** | **Recommendation** |
| 1. Environment Quality Star Tracks |  |  |
| 1. Professional Development Services |  |  |
| 1. Nurse Family Partnership |  |  |
| 1. Parents As Teachers |  |  |

|  |  |  |
| --- | --- | --- |
| 1. Dolly Parton Imagination Library |  |  |
| 1. NC Pre-K Transportation |  |  |
| 1. Ready, Set, Go |  |  |
| 1. Color Me Healthy Robeson |  |  |
| 1. Program Coordination, Evaluation and Community Outreach | Score not required by NCPC |  |
| 1. Subsidy | Not Applicable | No Action Required |
| 1. Seeds 4 Success |  |  |
|  |  |  |

1. **FY 2021-2024 Budget Recommendations to Executive Committee**

**Background:**  The Grants Review Committee reviews proposals, in detail, upon submission. The Grants Review Committee’s comprehensive review can provide supportive guidance to the Executive Committee in making decisions regarding budget amounts.

**Issue:** The committee will review, discuss, and recommend activity budgets for FY 2021-2022, 2022-2023 and 2023-2024 to be presented to the Executive Committee.

**Recommendation:** The Grants Review Committee’s budget amount recommendations for FYs 2021-2024 are as follows:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Current 20-21 Budget** | **Amount Requested**    **2021-2022 2022-2023 2023-2024** | | | **Justification for Increase/ Decrease**  **(if requested)** | **Budget Amount Recommended to Executive Committee** |
| 1. Environment Quality Star Tracks | $218,846 | $232,816 | $232,816 | $232,816 | Additional Staff, non-cash grants |  |
| 1. Professional Development Services | $259,329 | $233,588 | $233,588 | $233,588 | Travel, Stipends/ scholarships, Cash grants/ rewards |  |
| 1. Nurse Family Partnership | $107,884 | $107,884 | $107,884 | $107,884 |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Parents as Teachers | $144,354 | $159,213 | $159,213 | $159,213 | Personnel, Supplies, Travel, Conference, Training, Non-Cash Grants |  |
| 1. Dolly Parton Imagination Library | $5,000 | $10,000 | $10,000 | $10,000 | Additional Children |  |
| 1. NC Pre-K Transportation | $167,900 | $167,900 | $167,900 | $167,900 |  |  |
| 1. Ready, Set, Go | $125,800 | $125,800 | $125,800 | $125,800 |  |  |
| 1. Color Me Healthy Robeson | $62,704 | $78,238 | $78,238 | $78,238 | Contracted Services, Office Supplies, Service Related Supplies, Non-Cash Grants |  |
| 1. Program Coordination, Evaluation and Community Outreach | $235,002 | $235,002 | $235,002 | $235,002 |  |  |
| 1. Partnership Administration | $209,822 | $209,822 | $209,822 | $209,822 |  |  |
| 1. Partnership Administration Fundraising | $26,676 | $26,676 | $26,676 | $26,676 |  |  |
| 1. Subsidy | $1,052,239 | $1,052,239 | $1,052,239 | $1,052,239 |  |  |
| 1. Subsidy Administration | $52,062 | $63,811 | $63,811 | $63,811 | Personnel, Supplies, Equipment, Furniture |  |
| 1. Seeds 4 Success | New Activity | $33,134 | $33,134 | $33,134 |  |  |
|  |  |  |  |  |  |  |
| Total Allocation | $2,667,618 | $2,736,123 | $2,736,123 | $2,736,123 |  |  |

1. **First Quarter Progress Report & Score Card**

**Background:** The Grants Review Committee is responsible for reviewing activity progress each quarter.

**Issue:** The first quarter progress report and score card is included for review.

**Recommendation:** The committee should review and consider approving the first quarter progress report and score card.

**Non Action Items**

1. **Recommendations for future RFP submissions, Panel Interviews and/or GR Proposal Conference**

**Next Meeting Date:**

The next meeting is scheduled for Thursday March 11, 2021 at noon.

**Adjournment**

Thank you for your commitment to RCPC, the review process, and the children and families of Robeson County!