



**Executive Committee Meeting**

**May 16, 2023**

**Committee Meetings will be hosted as a hybrid format where public may attend in person at:**

**Robeson County Partnership for Children, Inc. Conference Room**

**210 E. Second Street**

**Lumberton, NC 28358**

**OR**

**Virtually Via Zoom:**

**https://us06web.zoom.us/j/85208448924?pwd=NkNteGJLeTAreHlzTUE0M1dSeCszQT09**

**Meeting ID: 852 0844 8924**

**Passcode: 325477**

**Call In: 1 301 715 8592**

**12:00 p.m.**

**Approval of Minutes**

Review minutes from the March 21, 2023 committee meeting.

**Action Items**

1. **FY 2022-2023 Line Item Budget Allocations**

**Background:** The Board of Directors recently approved the full budget amounts for FY 2023-2024.

**Issue:** The line item allocations for each budget are provided for review.

**Recommendation:** It is recommended that the Executive Committee consider approving the FY 2023-2024 line item allocations for each budget.

1. **Equipment Disposal:**

**Background:** The Board of Directors must approve the disposal of furniture/equipment listed as a fixed asset.

**Issue:** RCPC has some equipment that is no longer operational and is obsolete. Staff suggests disposing of these items.

**Recommendation:** It is recommended that the committee review the requests to dispose of a Macbook Pro laptop.

1. **Cost Allocation Plan**

**Background:** The Board of Directors must approve any changes to the cost allocation plan.

**Issue:** The cost allocation plan has been updated to include RCPC’s new tenant Marissa Willoughby, Licensed Clinical Social Worker, to the building cost allocation plan.

**Recommendation:** It is recommended that the committee review the revised cost allocation plan and consider approving.

1. **Healthy & Resilient Communities Initiative Grant (HRCI)**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification from NCPC that RCPC was awarded a one-time $44,500 grant for the HRCI Grant.

**Recommendation:** It is recommended that the committee accept the HRCI Grant.

1. **North Carolina Community Foundation Grant- Rotary Club of Lumberton Charitable Endowment Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that the Rotary Club of Lumberton, through the North Carolina Community Foundation, awarded RCPC a one-time grant of $500 for general operating expenses.

**Recommendation:** It is recommended that the committee accept the North Carolina Community Foundation-Rotary Club of Lumberton grant

1. **2022-2023 Treasurer’s Report**

**Background:** The Executive Committee reviews the financial report for RCPC.

**Issue:** The treasurer’s report for the 2022-2023 fiscal year is included.

**Recommendation:** It is recommended that the committee review the treasurer’s report and consider approving.

**Non-Action Items**

**Announcements**

**Adjournment**

The next meeting will be held on July 18, 2023.