



**Executive Committee Meeting**

**July 19, 2022**

**Via Zoom: https://us06web.zoom.us/j/85208448924?pwd=NkNteGJLeTAreHlzTUE0M1dSeCszQT09**

**Meeting ID: 852 0844 8924**

**Passcode: 325477**

**Call In: 1 301 715 8592**

**12:00 p.m.**

**\*Space will be available whereby members of the public may listen to the meeting at:**

**Robeson County Partnership for Children (RCPC) Board Room**

**210 E. Second Street**

**Lumberton, NC 28358**

**Approval of Minutes**

Review minutes from the May 17, 2022 committee meeting.

**Action Items**

1. **Budget Allocation Adjustment - Administration**

**Background:** The Board of Directors must approve budget allocation adjustments.

**Issue:** The RCPC Board of Directors originally approved an Administration budget amount of $221,249.00 for the 2022-2023 fiscal year. However, NCPC notified RCPC of a $221,026.00 Administration allocation for the 2022-2023 fiscal year, resulting in a difference of $223.00. Due to the NCPC budget reduction, RCPC requests to decrease the recently approved Administration budget allocation from $221,249.00 to $221,026.00.

**Recommendation:** It is recommended that the committee consider approving the Administration activity budget allocation adjustment.

1. **Fund Authorities Approval – Fund 539**

**Background:** The Board of Directors must approve new fund authorities.

**Issue:** RCPC is required to create new funds to record revenues and expenditures for the following grants:

* Fund 539 – Kiwanis

**Recommendation:** It is recommended that the committee consider approving the required fund authorities.

1. **In House Program and Finance Monitoring Report**

**Background:** The RCPC Board of Directors review program and finance monitoring reports.

**Issue:** RCPC programmatic and finance monitoring of all in house programs for 2021-2022 was conducted by an external contract monitor.

**Recommendation:** It is recommended that the committee review and approve the programmatic and finance monitoring results for in house programs for 2021-2022.

1. **American Rescue Plan Act Allocation Program Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification from Lumber River United Way that RCPC was awarded a one-time $50,000 grant for the American Rescue Plan Act Allocation Program Grant.

**Recommendation:** It is recommended that the committee accept the American Rescue Plan Act Allocation Program grant.

1. **Resilience Coalition Training Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification from NCPC that RCPC was awarded a one-time $17,162.00 grant for Resilience Coalition Training Grant.

**Recommendation:** It is recommended that the committee accept the Resilience Coalition Training Grant.

1. **Duke - Robert J. Margolis, MD, Center for Health Policy**

**Background:** The Board of Directors must approve donations awarded to RCPC.

**Issue:** RCPC received notification that the Duke - Robert J. Margolis, MD, Center for Health Policy awarded RCPC a one-time honorarium donation of $200.00 for participation aid in hosting a focus group with caregivers.

**Recommendation:** It is recommended that the committee accept the $200.00 honorarium donation as private unrestricted funds.

1. **2021-2022 Treasurer’s Report**

**Background:** The Executive Committee reviews the financial report for RCPC.

**Issue:** The treasurer’s report for the 2021-2022 fiscal year is included.

**Recommendation:** It is recommended that the committee review the treasurer’s report and consider approving.

**Non-Action Items**

**Announcements**

**Adjournment**

The next meeting will be held on September 20, 2022.