**Robeson County Partnership for Children, Inc. (RCPC)**



**Robeson County NC Pre-K Committee Meeting**

**February 14, 2023**

**Immediately following the RCPC Board of Directors Meeting that begins at 12:00 PM**

**\*NC Pre-K Committee Meetings will be hosted as a hybrid format where public may attend in person or virtually at:**

**Robeson County Partnership for Children, Inc. Board Room**

**210 E. Second Street**

**Lumberton, NC 28358**

**OR**

**Via Zoom**

[**https://us06web.zoom.us/j/85927923114?pwd=K040a0dyTHIwS25MaFc4dHVKQk5Vdz09**](https://us06web.zoom.us/j/85927923114?pwd=K040a0dyTHIwS25MaFc4dHVKQk5Vdz09)

**Meeting ID: 859 2792 3114**

**Passcode: 613504**

**Call In: 1 301 715 8592**

**Call to Order**

**Public Comment**

**Approval of Minutes**

Review minutes from the November 29, 2022 committee meeting.

**Action Items**

1. **NC Pre-K Monitoring Summaries**

**Background:** DCDEE requires all NC Pre-K sites be monitored by NC Pre-K staff.

**Issue:** Contract administrator staff conducted site visits and completed site monitoring tools for all sites.

**Recommendation:** It is recommended that the committee review and consider approving the site monitoring results.

1. **FY 2022-2023 Contract Amended Budgets**

**Background:** The NC Pre-K Committee is responsible for approving the contract budgets.

**Issue:** The amended line item allocations for each budget are provided for review.

**Recommendation:** It is recommended that the Committee review and consider approving the amended 2022-2023 FY contract budgets.

1. **Contracting Agency**

**Background:** The NC Pre-K Committee is responsible for approving the NC Pre-K Contracting Agency each year.

**Issue:** DCDEE requires committee members to approve by vote, the NC Pre-K Contracting Agency for the next school year.

**Recommendation:** It is recommended that the Committee consider approving Robeson County Partnership for Children, Inc. as the continuing NC Pre-K Contracting Agency.

1. **Annual Program Planning**

**Background**: The NC Pre-K Committee must conduct annual planning for NC Pre-K and approve an implementation plan.

**Issue**: The NC Pre-K Committee approved a slot & rate plan for the 2022-2025 school years.

**Recommendation**: It is recommended that the Committee review and consider approving the second year of implementation of the 2022-2025 NC Pre-K Plan.

1. **2023-2024 NC Pre-K Committee Meeting Dates**

**Background:** The NC Pre-K Committee is responsible for approving committee meeting dates.

**Issue:** NC Pre-K Committee Meetings will take place upon the adjournment of the RCPC Board of Directors Meetings. Cancellations are at the discretion of the NC Pre-K Committee Co-Chairs.

**Recommendation:** It is recommended that the committee review and consider approving the meeting dates presented.

1. **NC Pre-K Conflict of Interest Policy**

**Background:** The NC Pre-K Committee is responsible for adopting a Conflict of Interest Policy.

**Issue:** Annual approval of a Conflict of Interest Policy is required by DCDEE.

**Recommendation:** It is recommended that the committee review, consider approving the Conflict of Interest Policy for 2023-2024 as presented.

**Non-Action Items**

1. Community & Recruitment Update – Rhiannon Chavis-Wanson
2. ECERS Update – Rhiannon Chavis-Wanson
3. Placement Update – Rhiannon Chavis-Wanson
4. Site Updates – Erika Nolley
5. Updates from DCDEE – Erika Nolley
6. Year to Date Financial Report – Lindsay Mejia

**Next Meeting Date:** The next committee meeting is scheduled for April 4, 2023 upon the adjournment of the Smart Start Board of Directors Meeting.

**Adjournment**