**Robeson County Partnership for Children, Inc. (RCPC)**



**Robeson County NC Pre-K Committee Meeting**

**February 13, 2024**

**Immediately following the RCPC Board of Directors Meeting that begins at 12:00 PM**

**\*NC Pre-K Committee Meetings will be hosted as a hybrid format where public may attend in person or virtually at:**

**Robeson County Partnership for Children, Inc. Board Room**

**210 E. Second Street**

**Lumberton, NC 28358**

**OR**

**Via Zoom**

[**https://us06web.zoom.us/j/86777723444?pwd=L2hwd1RST3laTllsNm0vVGFnOSszdz09**](https://us06web.zoom.us/j/86777723444?pwd=L2hwd1RST3laTllsNm0vVGFnOSszdz09)

**Meeting ID: 867 7772 3444**

**Passcode: 694169**

**Call In: 1 301 715 8592**

**Call to Order**

**Public Comment**

**Approval of Minutes**

Review minutes from the August 8, 2023 committee meeting.

**Action Items**

1. **NC Pre-K Monitoring Summaries**

**Background:** DCDEE requires all NC Pre-K sites be monitored by NC Pre-K staff.

**Issue:** Contract administrator staff conducted site visits and completed site monitoring tools for all sites.

**Recommendation:** It is recommended that the committee review and consider approving the site monitoring results.

1. **NC Pre-K Site- Change of Ownership**

**Background:** If an NC Pre-K site experiences a change of ownership or change of location, the local NC Pre-K committee has the authority to make decisions regarding the site’s eligibility to continue as an NC Pre-K site.

**Issue:** Riverwood Pre-Elementary changed ownership effective on December 31, 2023.

**Recommendation:** It is recommended that the Committee allow the site to continue operation as an approved NC Pre-K site through the end of the contract cycle and require the site to participate in the next Site Selection Process prior to the existing subcontract’s expiration date. The site will be required to maintain all requirements for the NC Pre-K Program.

1. **Contracting Agency**

**Background:** The NC Pre-K Committee is responsible for approving the NC Pre-K Contracting Agency each year.

**Issue:** DCDEE requires committee members to approve by vote, the NC Pre-K Contracting Agency for the next school year.

**Recommendation:** It is recommended that the Committee consider approving Robeson County Partnership for Children, Inc. as the continuing NC Pre-K Contracting Agency.

1. **Annual Program Planning**

**Background**: The NC Pre-K Committee must conduct annual planning for NC Pre-K and approve an implementation plan.

**Issue**: The NC Pre-K Committee approved a slot & rate plan for the 2022-2025 school years.

**Recommendation**: It is recommended that the Committee review and consider approving the third year of implementation of the 2022-2025 NC Pre-K Plan.

1. **2024-2025 NC Pre-K Committee Meeting Dates**

**Background:** The NC Pre-K Committee is responsible for approving committee meeting dates.

**Issue:** NC Pre-K Committee Meetings will take place upon the adjournment of the RCPC Board of Directors Meetings. Cancellations are at the discretion of the NC Pre-K Committee Co-Chairs.

**Recommendation:** It is recommended that the committee review and consider approving the meeting dates presented.

1. **NC Pre-K Conflict of Interest Policy**

**Background:** The NC Pre-K Committee is responsible for adopting a Conflict of Interest Policy.

**Issue:** Annual approval of a Conflict of Interest Policy is required by DCDEE.

**Recommendation:** It is recommended that the committee review, consider approving the Conflict of Interest Policy for 2024-2025 as presented.

**Non-Action Items**

1. Community & Recruitment Update – Erika Nolley
2. ECERS Update – Erika Nolley
3. Placement Update –Erika Nolley
4. Site Updates – Erika Nolley
5. Updates from DCDEE – Erika Nolley
6. Year to Date Financial Report – Lindsay Mejia

**Next Meeting Date:** The next committee meeting is scheduled for April 9, 2024 upon the adjournment of the Smart Start Board of Directors Meeting.

**Adjournment**