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**Executive Committee Meeting**

**July 15, 2025**

**Committee Meetings will be hosted as a hybrid format where public may attend in person at:**

**Robeson County Partnership for Children, Inc. Board Room**

**210 E. Second Street**

**Lumberton, NC 28358**

**OR**

**Virtually Via Zoom:**

[**https://us06web.zoom.us/j/81842359300?pwd=tdCRj7ITgbKCvxGCbNtbbaskEQZjaN.1**](https://us06web.zoom.us/j/81842359300?pwd=tdCRj7ITgbKCvxGCbNtbbaskEQZjaN.1)

**Meeting ID: 818 4235 9300**

**Passcode: 343521**

**Call In: 1 301 715 8592**

**12:00 p.m.**

**Approval of Minutes**

Review minutes from the May 20, 2025 committee meeting.

**Action Items**

1. **Budget Reversion Request – Community Outreach & Engagement (Outreach)**

**Background:** The Board of Directors must approve all budget reversions.

**Issue:** RCPC requests to revert $37,680.00 from the Outreach budget by decreasing the following line items: personnel by $37,680.00.

**Recommendation:** It is recommended that the committee consider approving the Outreach budget reversion request.

1. **Robeson County Diaper Bank Addition to the FY 2025-2026 Budget**

**Background:** The Board of Directors must approve all budget allocations.

**Issue:** Funding is available for new programming in the FY 2025-2026 due to the loss of activities. RCPC requests to give a budget amount of $37,680 to Robeson County Diaper Bank for FY 2025-2026 programing expenses.

**Recommendation:** It is recommended that the committee consider approving the addition of the Robeson County Diaper Bank budget to the FY 2025-2026 Smart Start budget allocation.

1. **Contract Activity Description (CAD) Revision Request – Professional Development Services (PD)**

**Background:** The Board of Directors must approve all CAD revisions.

**Issue:** The PD activity requests to update their CAD to include the additional information highlighted in yellow.

**Recommendation:** It is recommended that the committee review and consider approving the Professional Development Services CAD revision request.

1. **Fund Authorities Approval – Fund 541**

**Background:** The Board of Directors must approve new fund authorities.

**Issue:** RCPC is required to create new funds to record revenues and expenditures for the following grants:

* Fund 541 – BCBS Intern Grant

**Recommendation:** It is recommended that the committee consider approving the required fund authorities.

1. **In-house Program and Finance Monitoring Report**

**Background:** The RCPC Board of Directors review program and finance monitoring reports.

**Issue:** RCPC programmatic and finance monitoring of all in-house programs for 2024-2025 was conducted by an external contract monitor.

**Recommendation:** It is recommended that the committee review and approve the programmatic and finance monitoring results for in-house provider programs for 2024-2025.

1. **City of Lumberton Grant – Exploration Station**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that the City of Lumberton awarded Exploration Station a one-time grant of $12,500.00.

**Recommendation:** It is recommended that the committee accept the City of Lumberton Grant for Exploration Station.

1. **City of Lumberton Grant - RCPC**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that the City of Lumberton awarded RCPC a one-time grant of $1,100.00.

**Recommendation:** It is recommended that the committee accept the City of Lumberton Grant for RCPC.

1. **Born Learning Scholarship Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that the Lumber River United Way awarded RCPC a one-time grant of $2,000.00 for Exploration Station scholarships.

**Recommendation:** It is recommended that the committee accept the Born Learning Scholarship Grant for RCPC.

1. **Lumberton Visitors Bureau Grant**

**Background:** The Board of Directors must approve grants awarded to RCPC.

**Issue:** RCPC received notification that the Lumberton Visitors Bureau awarded RCPC a one-time grant of $1,000.00 for social media content.

**Recommendation:** It is recommended that the committee accept the Lumberton Visitors Bureau Grant for RCPC.

**Non-Action Items**

**2025-2026 Authorized Board Check Signers:**

* Chris Locklear
* Marie Clark
* Rhonda Dial
* Katie Fountain

**Announcements**

**Adjournment**

The next meeting will be held on September 16, 2025.